

RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education Regular MeetingHeld Performing Arts Center December 20 20 16Bowling Green City Schools
Bowling Green, Ohio
December 20, 2016
Regular Meeting

The regular meeting of the Bowling Green Board of Education was called to order by President Walker at 5:00 p.m. in the Lobby of the Performing Arts Center.

Roll Call: Present: Carr, Clifford, Scholl, Stewart, Walker
Absent: None

Showcase Presentation - Jeff Dever and Dan Black: Josh Iler – Land Lab and the Courtyard projects

10778 It was moved by Stewart, seconded by Scholl to approve the minutes of the regular meeting of November 15, 2016 and the workshop meeting of November 30, 2016.

Roll Call: Ayes: Scholl, Stewart, Walker, Carr, Clifford
Nays: None Motion carried.

10779 It was moved by Carr, seconded by Clifford to approve the listing of expenditures and investments made November 1 through 30, 2016 and the Treasurer's monthly report.

Roll Call: Ayes: Stewart, Walker, Carr, Clifford, Scholl
Nays: None Motion carried.

10780 It was moved by Clifford, seconded by Stewart to approve personnel as recommended by the Superintendent.

CERTIFICATED PERSONNEL:Retirement

Kim Sockman – Middle School/Art – effective June 1, 2017 (last day of work May 24, 2017)

Jeffrey Johnston – Conneaut/Fifth Grade -- effective June 1, 2017

Employment/Supplementals for 2016-2017

Ryan Schalk – Basketball 8th Grade Coach Girls – Middle School

Leave Request

Lauren Hopkins – Using available sick leave, plus leave without pay
Effective February 16, 2017 through May 10, 2017

Sarah Swortchek – Leave without pay
Effective November 21, 2016 through December 26, 2016 (return to work January 3, 2017)

Contract Adjustment for 2016-2017 School Year only

James Conway From: Preschool Teacher (.5 time)
To: Preschool Teacher (full time)

Effective January 3, 2017

SUPPORT PERSONNEL:Resignation

Linda L. Allen – Cafeteria Monitor / Crim Elementary
Effective November 12, 2016

Victoria Tampurages -- Cafeteria Cashier-Worker / Middle School
Effective February 25, 2017

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Penny O'Connell – Playground Monitor / Crim Elementary
Effective December 22, 2016

Transfer/Promotion

Kortnee Roessner From: Custodian 2nd Shift – Crim Elementary
To: Cashier Worker – Floater
Experience Factor 5 – 60 Work Day probation
Effective November 21, 2016

Probation to Provisional

Brittney O'Herron – Head Custodian / Conneaut Elementary – Effective November 25, 2016
James Szalejko – Bus Driver – Effective December 15, 2016
Barbara Frankforther – Bus Driver – Effective December 15, 2016
Jeannie Rice – Bus Driver – Effective December 15, 2016
Jeannie Rice – Cafeteria Monitor Floater – Effective December 20, 2016
Shirley Frankfather – Cafeteria Monitor / Kenwood Elementary – effective December 20, 2016

Employment

Candi Hulbert – Custodian – Central/Bishop Road/Floater – 1st Shift
Effective December 13, 2016; Experience Factor 3; 85 working day probation

Kristi Heinze – Playground Monitor / Crim Elementary
Effective January 4, 2017; Experience Factor 0; 85 working day probation

Leave of Absence Request

Margarita Scott – November 30, 2016 through December 2, 2016 (3 days)
Leave without pay

OTHER PERSONNEL:

Student Activity Contracts for 2016-2017 – (Occasional employees in paid/contractual positions)

Resignation

Mark Koldan – Lacrosse Assistant Coach – High School

Employment

Samuel Cardenas – Wrestling 9th Grade Co-Coach (.50) – High School
Anthony Gutierrez – Wrestling 9th Grade Co-Coach (.50) – High School
Brice Medley – Wrestling Assistant Coach – High School
Mark Koldan – Lacrosse Assistant Co-Coach (.50) – High School
Christopher Cox – Lacrosse Assistant Co-Coach (.50) – High School

Volunteer Recognitions (Unpaid)

Erika Kimple – Volunteer Basketball Assistant Coach Girls – Middle School
Alexander Closson – Volunteer Swimming/Diving Assistant Coach
Trent Hinton – Volunteer Basketball Assistant Coach 7th Grade Boys – Middle School
Lois Main – Breakfast Buddies
Lois Zeh – Breakfast Buddies
Nancy Green – Breakfast Buddies
Thomas Frater – Breakfast Buddies
Kyle Grabowski – Volunteer Indoor Track Coach – High School

Roll Call: Ayes: Walker, Carr, Clifford, Scholl, Stewart
Nays: None Motion carried.

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10781 It was moved by Carr, seconded by Scholl to approve items as requested:

By the Treasurer

Terms of the Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship:

Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship

Tina Panksepp, Maggie Quinn, Stephanie Sanders and Kevin Wolfe passed away in 1991 before their anticipated graduation from Bowling Green High School as part of the Class of 1993. In their memory, their friends and classmates have created a scholarship to benefit a graduating member of the BGHS beginning with the Class of 2017.

The student chosen to receive this scholarship shall be a graduating senior of BGHS who has achieved a GPA of at least 3.2 and who has demonstrated dedication to one or more extracurricular activities. The scholarship is to be used at an accredited college or university.

Applicants for this scholarship shall submit an essay, at least one page, describing themselves and why they're worthy of the committee's attention. The essay should outline an example of when the student worked through a difficult time to achieve a goal. Applicants should explain how this time of adversity influenced or motivated them.

The scholarship shall be announced at the Bowling Green High School's annual awards assembly. The administrator of this scholarship account shall be the Treasurer of the Bowling Green City School District. The actual award shall be made payable directly to the scholarship recipient's institution of higher learning for any expenses associated with attending an institution of higher learning.

The scholarship fund and any additions thereto from contributions and interest shall be held and maintained by the Bowling Green City School District until fully paid out each year. The amount of the scholarship is intended to be up to \$1400.00 each year. The scholarship will be funded by a group of seven individuals from the class of 1993.

By the Superintendent

Service Agreement for Interpreter Services between Bowling Green City Schools and International Institute for January 1, 2017 through December 31, 2017.



3110 Tremainsville Rd.
Toledo OH 43613
TEL (419) 241-9178
FAX (419) 241-9170

Immigration • Translations • Interpretations • Citizenship

Service Agreement for Interpreter Services

This agreement for interpreter services is entered by and between Bowling Green ^{City} Schools District and the International Institute of Toledo, 3110 Tremainsville Road, Toledo, Ohio 43613, from January 1, 2017 to December 31, 2017.

Bowling Green ^{City} Schools District desires to obtain the interpreter services; contact the International Institute Monday through Thursday from 8:00 a.m. to 4:00 p.m., its office is closed on Friday, Friday, Monday and Weekend assignments will be accommodated, only when requests are made during regular office hours.

To request services, Bowling Green ^{City} Schools District will give:

1. An additional Rush Fee of \$50 will be charged for same day requests.
2. date and time interpreter needed
3. language Bowling Green ^{City} Schools District staff person needing assistance
4. telephone number to call ^{City}
5. client's name
6. billing address and contact name for invoice
7. client "no shows" will be billed for the minimum fee of two hours
8. Interpreter services cancelled on date of service will be subject to the billing minimum fee of two hours.

Qualifications for interpreters are set by the International Institute and require that the person be fluent in both the "foreign" language and English; that the interpreter has a minimum of a 4-year university diploma or equivalent in work experience; and that the interpreter is professional, confidential, respectful and understanding.

The International Institute recognizes that information obtained by its interpreters at Bowling Green ^{City} Schools District requires that all interpreters abide by Bowling Green ^{City} Schools District policies and procedures governing confidentiality as well as other applicable laws and policies including the Health Care Portability and Accountability Act of 1996 ("HIPAA") as well as revisions and amendments outlined in ARRA. Such information shall not be disclosed in any third person.

Upon receipt of an itemized invoice, Bowling Green ^{City} Schools District shall reimburse the International Institute at the rate of \$50 per hour, rounded to the next hour, with a two-hour minimum fee. A mileage charge of \$0.57 per mile will be charged as well as an interpreter's travel time at the rate of \$50 per hour, for any requests made outside the Toledo Metropolitan Area.

This agreement may be cancelled by either party at anytime, with or without cause, upon 30 days written notice to the other party.

For all written translation needed we request that copy be sent over to the International Institute for a quote to be provided to you. Each document will vary on the amount of time the interpreter feels it will take.



Audrey Sweeney, Interim Director

Bowling Green ^{City} Schools District

www.internationalinstituteoftoledo.com

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Contract for Students with Disabilities for the 2016-2017 school year with Patrick Henry Local Schools for two special needs students.

Renewal of Memberships with:

Bowling Green Chamber of Commerce (2017 Annual Membership Dues - \$150.00)

Bowling Green Chamber of Commerce
133 South Main Street, BOX 31
Bowling Green, OH 43402
Phone: (419) 353-7945
Fax: (419) 353-3599



Investor #162
Mr. Francis Scruel
Bowling Green City Schools
137 Clough St.
Bowling Green, OH 43402

Invoice Date: 11/30/2016
Remittance Due: Upon receipt

2017 Chamber Dues Investment

Investor Dues	Pro-rated Credit/Payment	Amount Due
\$150.00		\$150.00

2017 Chamber Dues Investment

Investor Dues	Pro-rated Credit/Payment	Amount Due
\$150.00		\$150.00

Please help us to keep your information current by updating the following information. Make any changes/corrections, and return this section of the form with your payment.

Company Name: Bowling Green City Schools	Contact(s) to be displayed on Chamber website: Mr. Francis Scruel
Billing Contact: Mr. Francis Scruel	
Billing Address: 137 Clough St.	Address to be displayed on Chamber website: 137 Clough St.
City, State, Zip: Bowling Green, OH 43402	Bowling Green, OH 43402
Phone: (419) 353-3576	Additional Staff you want to receive Chamber emails
Fax: (419) 353-1701	
Website Address: bgcc.k12.oh.us	
Primary email: fscruel@bgcc.k12.oh.us	

In an environmental effort to conserve resources and simplify the collection of annual chamber dues, we are now offering a 5% discount if you pay your dues by credit card by January 15th, 2016. We accept Visa and Mastercard. To pay by credit card, go online to www.bgchamber.com and look for the "Pay by Credit Card" link at the very top of the home page, or call us at 419-353-7945 today! A small convenience fee will apply.

Understanding these economic times, we do offer payment plans. If you do not contact us within 30 days, your membership and all its benefits may be terminated.

Contact Earlene Kilpatrick or Sandy Kerr for further details.

Thank you!

Ohio School Boards Association Annual Membership, payment of dues and Legal Assistance Fund Consultant Service Contract effective January 1, 2017 through December 31, 2017.

Bowling Green Community Development Foundation (2017 Annual Membership Dues \$750.00)

Invoice for 2016 Membership

Bowling Green Community Development Foundation
Economic Development for the City of Bowling Green, Ohio

To: Mr. Francis Scruel
Bowling Green City Schools
137 Clough Street
Bowling Green, OH 43402

Date: December 7, 2016

Billing: Bowling Green Community Development Foundation
Annual Dues: Jan. 2017 – Dec. 2017

Amount Due: \$750.00
(Payments may be made in installments)

Remit To: Bowling Green Community Development Foundation
130 S Main Street
Bowling Green, Ohio 43402

**BGCDF dues payment may be deducted by members as an ordinary and necessary business expense. They are not deductible as charitable contributions for Federal Income Tax Purposes.*

Send this portion back with your payment.

2017 Annual BGCDF Dues

Amount Paid \$ _____

Mr. Francis Scruel
Bowling Green City Schools
137 Clough Street
Bowling Green, OH 43402

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Acceptance of gifts:

\$ 2,000.00	Adopt-A-Door	Rosenboom Custom Crafted Cylinders	Donation
\$ 200.00	Adopt-A-Door	The Alwood Family	Donation
\$ 200.00	Adopt-A-Door	Rob & Betsy Johnson	Donation
\$ 400.00	Adopt-A-Door	Rachel & Michael Barnett	Donation
\$ 200.00	Adopt-A-Door	InTech IT Solutions	Donation
\$ 200.00	Adopt-A-Door	Pete Brozki	Donation
\$ 200.00	Adopt-A-Door	Greg & Heather Shepherd, Stadium Salsa LLC	Donation
\$ 1,000.00	Adopt-A-Door	BG Chamber of Commerce	Donation
\$ 200.00	Adopt-A-Door	Ryan Frankart, Club's Choice Fundraising	Donation
\$ 200.00	Adopt-A-Door	Charlotte & Donald Scherer	Donation
\$ 200.00	Adopt-A-Door	Patrick & Wesley Konesky	Donation
\$ 200.00	Adopt-A-Door	Thayer Chevrolet	Donation
\$ 200.00	Adopt-A-Door	Thayer Toyota	Donation
\$ 600.00	Adopt-A-Door	BGEA	Donation
\$ 400.00	Adopt-A-Door	Newlove Realty- Dick & Andy Newlove	Donation
\$ 200.00	Adopt-A-Door	Sentinel-Tribune / Kamen Concannon	Donation
\$ 200.00	Adopt-A-Door	Jon & Jeanette McDermott	Donation
\$ 200.00	Adopt-A-Door	The Venns- In Memory of Dakota Venn	Donation
\$ 400.00	Adopt-A-Door	Central Joint Firefighters Association	Donation
\$ 200.00	Adopt-A-Door	Four former Kenwood staff members	Donation
\$ 200.00	Adopt-A-Door	Jerid & Janelle Frier	Donation
\$ 200.00	Adopt-A-Door	William Culberston	Donation
\$ 200.00	Adopt-A-Door	The Robert Spittler Family	Donation
\$ 400.00	Adopt-A-Door	Pizza Pub 516 & Autoville	Donation
\$ 200.00	Adopt-A-Door	A&E Sewing Center-Larry & Judy Reynolds	Donation
\$ 1,000.00	Adopt-A-Door	BG Kiwanis	Donation
\$ 200.00	Adopt-A-Door	Nathaniel Spittler & Dr. Jennifer Spittler	Donation
\$ 200.00	Adopt-A-Door	Denny & Sue Knauss	Donation
\$ 1,000.00	Adopt-A-Door	Hollister Financial- Carleton "Holly" Hollister	Donation
\$ 200.00	Adopt-A-Door	Jack Whitaker, DDS	Donation
\$ 200.00	Adopt-A-Door	Robin Short	Donation
\$ 200.00	Adopt-A-Door	Larry & Fran Weiss	Donation
\$ 200.00	Adopt-A-Door	American Family insurance- James D. Eckert Agency	Donation
\$ 1,000.00	Adopt-A-Door	Derik & Beth Utz and Family	Donation
\$ 800.00	Adopt-A-Door	Bowling Green Rotary Club Inc	Donation
\$ 200.00	Adopt-A-Door	Drs. John & Cheryl Archer	Donation
\$ 200.00	Adopt-A-Door	Rick & Holly Barker	Donation
\$ 200.00	Adopt-A-Door	Heather Huntington/Huntington Chiropractic	Donation
\$ 200.00	Adopt-A-Door	Dawn and Mike Dazell	Donation
\$ 200.00	Adopt-A-Door	Linda & Jim Treeger	Donation
\$ 200.00	Adopt-A-Door	Kathleen Daney	Donation
\$ 200.00	Adopt-A-Door	Kate & Alex Mejrinski	Donation
\$ 200.00	Adopt-A-Door	Scott & Karen Sealger	Donation
\$ 200.00	Adopt-A-Door	Steve Cemkovich	Donation
\$ 300.00	BG Orchestra	Effen Dalton	Donation
\$ 200.00	Kenwood Elementary	Marcel Virgolici	Donation
\$ 40.05	BG Food Service	Anonymous (to cover student negative meal balance)	Donation

A student trip request for BGHS Baseball Team to attend a tournament in Muhlenberg County, Kentucky from March 30, 2017 through April 1, 2017. Coach: Robert Schultz
All costs will be paid by fund raisers.

Review and acceptance of the Bowling Green City Schools Athletic Handbook 2016 – 2017 as presented to the Board. (Copies available at Superintendent's Office; after approval, handbooks to be posted on BG Schools website and copies available in the High School and Middle School)

Adoption of the following Mandatory Grade Report Date OHSAA Bylaw 4-4-3 Exception 2 resolution:

WHEREAS, by referendum vote on October, 2006, the member schools of the Ohio High School Athletic Association ("OHSAA") adopted an exception to Bylaw 4-4-3 affecting eligibility status of student athletes from one grading period to the next; and

WHEREAS, in accordance with this exception, Boards of Education may shorten the period of time in which a student-athlete remains "ineligible" going from one grading period to the next by adopting a district-wide policy with respect to the last date on which grades must be reported by teachers (hereinafter the "mandatory grade report date"); and

WHEREAS, the Bowling Green City School District Board of Education, at its February 16, 2016 meeting approved the school calendar for the succeeding school year which calendar identified the dates upon which each grading period ends;

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NOW THEREFORE, BE IT RESOLVED, that pursuant to the authority vested in the Bowling Green City School District Board of Education, the mandatory grade report date for all secondary teachers throughout the entire District shall be on January 7, 2017 for quarter 2 and March 17, 2017 for quarter 3 (quarter 1 has already passed).

BE IT FURTHER RESOLVED that "report" means to input grades into the District's computer grading system so that the information can be accessed by the District's administrators as well as the students, parents or other persons having permitted access.

Purchase of 2 Blue Bird buses (78 passenger buses both with Webasto heater and Air ride front suspension) in a net amount of \$155,680.00 per bid of Cardinal Bus Sales & Service, Inc.

	Cardinal	Myers	Rush
Basic Bid	\$78,130.00	\$81,671.00	\$80,346.00
Front Air Suspension	\$560.00	N/A	N/A
Webasto heating	\$1,800.00	\$2,179.00	\$780.00
Trade In	-\$2,500.00	\$2,500.00	-\$1,400.00
Trade In	-\$2,600.00	\$2,400.00	-\$1,500.00
Early pay discount	-\$200.00	\$0.00	-\$200.00
Total Bid	165,680.00	\$162,800.00	\$169,172.00

Roll Call: Ayes: Carr, Clifford, Scholl, Stewart, Walker
 Nays: None Motion carried.

10782 It was moved by Clifford, seconded by Stewart to approve a Resolution Requesting Certification of Alternative Tax Rates – first resolution of two necessary for renewal of school district income tax on May ballot.

**RESOLUTION REQUESTING CERTIFICATION
 OF ALTERNATIVE TAX RATES
 (Ohio Revised Code Section 5748.02)**

WHEREAS, Ohio Revised Code Section 5748.02 authorizes school districts to impose voter-approved income taxes upon their residents; and

WHEREAS, the School District is currently levying a 0.50% per annum, five-year income tax approved by the voters of the School District on March 6, 2012 (the "Existing Income Tax") for the purpose of paying current expenses of the School District, with the last year of collection of the Existing Income Tax being in 2017; and

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be adopted and certified to the Tax Commissioner for the State of Ohio (the "Tax Commissioner") in order to permit the Board to consider the renewal of an income tax and to preserve the right to submit the question of levying such a renewal income tax to the electors of the School District at the election to be held May 2, 2017 (or as may be otherwise scheduled pursuant to Ohio law);

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, a majority of the members thereof concurring, that:

Section 1. The Board determines that it is necessary to renew the Existing Income Tax to raise annually the additional sum of \$3,342,450 for the purpose of paying current expenses of the School District (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals and estates as defined in Ohio Revised Code Sections 5748.01(B)(1)(a) and (2).

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Tax Commissioner for the State of Ohio no later than January 23, 2017, together with a request that the Tax Commissioner determine and certify to the Board the property tax rate that would have had to be imposed by the School District in the current year to produce the amount of money set forth above and the income tax rate that would have had to have been in effect for the current year to produce the amount of money set forth above.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Ayes: Walker, Carr, Clifford, Scholl, Stewart
 Nays: None Motion carried.

10783 It was moved by Scholl, seconded by Walker to designate Mr. Walker as President Protem for the January 2017 Organizational Meeting scheduled for 8:30 a.m. on Tuesday, January 3, 2017 at the Administrative Offices, 137 Clough Street, Bowling Green, Ohio.

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Roll Call: Ayes: Stewart, Walker, Carr, Clifford, Scholl
 Nays: None Motion carried.

Community member, Mrs. Schuster, addressed the Board regarding the reading curriculum.

10784 It was moved by Carr, seconded by Stewart to adjourn at 5:44 p.m.

Roll Call: Ayes: Scholl, Stewart, Walker, Carr, Clifford
 Nays: None Motion carried.

President

Attest: _____ Treasurer