

RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education Regular Meeting

Held Performing Arts Center July 26 20 16

Bowling Green City Schools
Bowling Green, Ohio
July 26, 2016
Regular Meeting

The regular meeting of the Bowling Green Board of Education was called to order by President Walker at 5:00 p.m. in the lobby of the Performing Arts Center.

Roll Call: Present: Carr, Clifford, Scholl, Stewart, Walker
Absent: None

Special Presentations:

Kent Buehrer of Buehrer Group Architecture gave a Stadium Project Update.
Dr. Ann McCarty gave a presentation on the District Report Card.
Jodi Anderson presented information on STEAM.

The Superintendent's report was presented.

10741 It was moved by Carr, seconded by Stewart to approve the minutes of the special meetings of June 8, 2016, and June 28, 2016 and the regular meeting of June 21, 2016.

Roll Call: Ayes: Walker, Carr, Clifford, Scholl, Stewart
Nays: None Motion carried.

10742 It was moved by Clifford, seconded by Scholl to approve the listing of expenditures and investments made June 1 through 30, 2016, "then and now" payments and the Treasurer's monthly report.

Section 5705.41 (D) requires that payment not be made for bills unless a purchase order was signed by the Treasurer in advance of the bill being incurred. Sometimes goods or services are received by the school district for which a purchase order was not written in advance for a variety of reasons. If these bills exceed \$3,000, the law requires the Board of Education to approve payment if the Treasurer certifies the availability of funds at the time the expenditure was incurred. (paraphrased)					
The following obligations were incurred prior to certification of the fiscal officer and are authorized as required by the Board of Education:					
Meeting date	Payee	Amount	Date goods/service ordered/incurred	Date of fiscal officer certificate	Purpose of purchase
7/26/2016	Riddell/Air American Sports	10,504.47	June, 2016	7/19/2016	football equipment ordered by previous AD
	BSN Sports	6,284.40	7/1/2016	7/19/2016	football uniforms ordered by previous AD

Roll Call: Ayes: Stewart, Walker, Carr, Clifford, Scholl
Nays: None Motion carried.

10743 It was moved by Stewart, seconded by Carr to approve personnel as recommended by the Superintendent:

CERTIFICATED PERSONNEL:

Employment/Supplemental Contracts for 2016-2017

Paula Williams – Middle School / Cross Country Coach (grandfathered)

Education Advancement for 2016-2017

Matthew McEwen From: BS To: MA

Contract Adjustment for 2016-2017

Kimberly Besgrove From: Speech Language Pathologist (.50)
To: Speech Language Pathologist (Full Time)

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Adjust BGHS summer 2016 On-line Computer Monitor dates

Approved at June 21, 2016 Board Meeting: June 6 (from June 15) through August 5, 2016.

Robert Schultz

Resignation

Nathan Whitman -- Secondary Social Studies -- effective July 26, 2016

Employment for 2016 -- 2017 (tentative salary placement pending completion of all required certification and documentation)

Hillary Helsman -- Secondary Choir Teacher (.4 time) -- MA / Level 1

Bradley Szyпка -- Secondary Social Studies -- MA / Level 0

SUPPORT PERSONNEL:

Employment -- Transportation Substitutes for 2016-2017 school year

(\$14.33 -- regular route) (\$14.02 -- field trip) Hours to be determined by Director of Transportation

Martha Armstrong	Dale Calcamuggio	Joseph Dietrich
Barbara Franforther	Hans Glandorff	Neil Kraft
C. David Mears	Timothy Myers	Robert Place
Toby Snow	James Szaljeko	Eugene Weidner
Eric Willman		

Resignation/Retirement

Anita Richard -- Head Custodian -- Conneaut Elementary (resignation)

Effective date TBD between August 4 and 13, 2016 (due to summer work schedule)

Jerry Meyer -- Bus Driver (retirement)

Effective August 13, 2016

Transfer/Promotion

Melissa Pennington From: Custodian Central/Bishop Rd./Floater -- 1st Shift

To: Head Custodian -- Conneaut

60 Work Day probation Effective next day after Anita Richard's resignation date

Employment

Jon Nichols -- Custodian 2nd shift -- High School

Effective August 8, 2016; Experience Factor 5; 85 working day probation

OTHER PERSONNEL:

Employment -- Home Instruction Tutors for 2016-2017

For special needs and other students, as needed, for the 2016-2017 school year, plus extended school year, if needed, \$24.57 / hour (Hours to be determined by Executive Director of Teaching & Learning or Executive Director of Pupil Services, on a case-by-case basis.)

Jennifer Davidson	Karen Glenn	Marcie Wahba	Kerry Horrigan
Terri Kale	Karen Marsh	Emily Gerken	Ashley Schmeltz
Marcy Martelli	Betsy Nietz	Dee Szaljeko	Marilyn Halleck
Jennifer Raftery	Jammie Vollmar	Anne Main	Nancy Jacob
Brian Stretchbery	Jenna Riepenhoff	Abbey Urban	Hope Henninger
Abigail Starkey	Heidi Christman	Katie Burris	Lauren Hopkins
Miranda Scholl	Ann Clark	Mimi Suter	Stephanie Tyson
Jodi Moyer	Haley O'Shea	Brenda Haynes	Laural Kirchner
Chris Dill	Jodi Paridon	Betty Dzierzak	Stacey Lucas
Anna Wetzel	Heather Potter	Daniel Stutzman	Danielle Carrisquillo

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Employment 2016-2017 Thursday/Friday School Monitor

BG Middle School - \$60.00 / session, as needed

Sarah Beamer	Amanda Pasley	Daniel Stutzman	Hope Henninger
Alexis Marshall	Laura Johns		

BG High School - \$60.00 / session, as needed

Gloria Gajewicz	Ellyn Stout	Roz Herzig	Robert Schultz
Brian Kopp	Emily Gerken	Dee Szalejko	Jennifer Dever
Mary Kern	Jeff Nichols	Jody Flick	Eva Zepeda
Betty Dzierzak	Laura Dietz	Michel Bechstein	Dallas Black

Employment – Remedial Tutors for 2016-2017 school year; \$24.57 / hour

Betty Dzierzak – Remedial Tutor – High School – 19.5 hours / week *
 Amanda Lavery – Remedial Tutor – High School – 18.0 hours / week *
 Laural Kirchner – Remedial Tutor – Middle School - 19.5 hours / week *
 *plus extended hourly time, as needed and approved by building principal

Employment/Supplemental Contracts for 2016-2017 (occasional employees in paid/contractual positions)

Landan Haley – High School – Assistant Coach Boys Soccer (co – 50%)
 Natalie Carpenter – Middle School – Coach Volleyball 8th Grade
 Charles Emanhiser – High School – Assistant Coach Football (75% - from Volunteer)
 Kirk Maxey – High School – Assistant Coach Hockey
 Shawn Watson – High School – Head Coach Softball ** Contingent upon receipt of valid Pupil Activity Permit
 Josiah Nichols – High School – Assistant Coach Boys Soccer (co – 50%)

Resignation

Samantha Schrader – High School – Assistant Coach Girls Soccer – effective July 19, 2016

Volunteer Recognition for 2016-2017 (unpaid)

Shawn Kiss – Volunteer Assistant Football Coach High School
 Jacob Tapley – Volunteer Assistant Golf Coach Boys

Payment for certificated personnel to complete student multifactor evaluation

As needed and designated by Executive Director of Pupil Services at per diem rate

Jillian Powell	Amy Strata	Ashley Spuhler	Jennifer Ostrowski
Marcy Martelli	Jeremy Koehler	Christina Brancheau	Jordan Opfer

Employment – Summer Reading Academy at Crim Elementary – Substitutes

3.25 hrs/day; June 20 – July 8, 2016 (no class July 4) \$100/day – Using Title 1 Funds

Jonelle Semancik (3 days) Eleanor McMahon (3 days)

Summer Training Sessions for IEP Anywhere (All Newly Hired 2016-2017 Intervention Specialists, SLP's, Behavioral Specialists and Guidance Counselors) to be paid from Title IIA funds. One ½ day on August 5, 2016 at \$50 each ½ day.

Employment - Accompanist – High School/Middle School Choir - \$15.25 per hour

Xavier Suarez – effective 2016-2017 school year; 26.5 hours / week plus performances as required

Summer Training Sessions for Words Their Way to be paid from Title IIA funds

Two days on July 13 & 14, 2016 at \$100.00 each day (additional name to the list that was approved at June 21, 2016 board meeting).

Jenna Warnimont

Summer Work – Curriculum Writing to be paid from title IIA funds

Dates to be determined; 3 additional days (in addition to 3 days approved at June 21, 2016 Board meeting) at \$100.00 each day.

Jonelle Semancik

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Summer Work – Preparation and Presentation at the New Staff Institute to be paid from Title IIA funds
On half day each on August 9 or 10, 2016 at \$50.00 per haf day.

Jonelle Semancik Kisha Nichols September Killy Melanie Ferguson

Summer Training for STAR training to be paid from Title IIA funds
One day on August 2, 2016 at \$100.00 per day.

Ann Strobel Erica Blust Jennifer Ostrowski Marilyn Halleck
Molly Leader Pamela Day William Ferguson

Employment – Tutors of Limited English Proficient students for 2016-2017
As needed - \$24.57 / hour (Hours determined by Executive Director of Teaching & Learning on a
case-by-case basis. Total combined hours not to exceed 18 hours / week)
Diana Hensley

Roll Call: Ayes: Scholl, Stewart, Walker, Carr, Clifford
Nays: None Motion carried.

10744 It was moved by Scholl, seconded by Clifford to approve items as requested by the
Superintendent:

Agreements

Acceptance of an Agreement for Vision Impaired Services and/or Orientation and Mobility
between the Midwest Regional Educational Service Center and Bowling Green School District
for the 2016-2017 school year for two special needs students.

Acceptance of an agreement between Children's Resource Center (CRC) and Bowling Green
City Schools for School-Based Counseling for the 2016-2017 school year.



1045 Klotz Road • P.O. Box 738 • Bowling Green, OH 43402
419-352-7588 • 888-460-KIDS • FAX: 419-354-9977
www.crcwoodcounty.org

July 6, 2016

Mr. Francis Sersel, Superintendent
Bowling Green City Schools
137 Clough Street
Bowling Green, OH 43402

Dear Mr. Sersel:

This letter is written to continue our agreement for the provision of CRC's School-Based
Services within Bowling Green City Schools for the 2016-2017 school year. The purpose
of this collaborative program is to provide on-site mental health services for at-risk
students and their families. All children within Bowling Green Schools will be eligible
for assessment, counseling and crisis intervention services.

The Children's Resource Center agrees to provide one half-time equivalent mental health
professional to serve the Bowling Green School District, providing mental health therapy.
In addition, CRC will provide both clinical and program supervision, as well as
administrative support.

It is agreed that Bowling Green City Schools will continue to provide dedicated office
space and furnishings that are conducive to confidential counseling within the school
buildings. The Bowling Green City School's share in funding this program is \$5,000 for
the period of July 1, 2016, through June 30, 2017. We will bill the Bowling Green Board
of Education in monthly installments. Both parties agree to follow confidentiality
requirements as follows:

Confidentiality of Patient Records. The Parties agree to hold all individually
identifiable patient health information (Protected Health Information) that may be
shared, transferred, transmitted or otherwise obtained pursuant to this Agreement strictly
confidential, and provide all reasonable protections to prevent the unauthorized
disclosure of such information, including, but not limited to the protections afforded by
applicable Federal, State and Local laws and/or regulations regarding the security and
confidentiality of patient health care information including, but not limited to, any
regulations, standards or rules promulgated pursuant to the authority of Health Insurance
Portability and Accountability Act of 1996 (HIPAA). Specifically, the Parties agree as
follows: (1) to maintain safeguards as necessary to ensure that the Protected Health
Information is not used or disclosed except as provided herein; (2) to ensure that any
subcontractors or agents to whom it provides Protected Health Information received from
the covered entity will agree to the same restrictions and conditions that apply with
respect to such information; (3) to make available respective internal practices, books and

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Children's Resource Center
1045 Klotz Road - PO Box 738 - Bowling Green, Ohio 4340
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records relating to the use and disclosure of Protected Health Information received from the other (HHS or its agents) (4) to incorporate any amendments or corrections to Protected Health Information when notified by the other that the information is inaccurate or incomplete; (5) to return or destroy all Protected Health Information received from the other that it still maintains in any form and not to retain any such Protected Health Information upon termination of this Agreement; (6) they have applicable policies for providing access to Protected Health Information to the subject of that information; and (7) to report to the other any use or disclosure of Protected Health Information which is not provided for in this Agreement. It is further agreed that the individuals whose Protected Health Information is disclosed pursuant to this Agreement are intended third party beneficiaries of this Agreement."

Please indicate your agreement with this letter by signing below, and returning a copy at your earliest convenience.

Sincerely,

Janelle LaFond/Date
Executive Director
Children's Resource Center

Mr. Francis Soraci, Superintendent/Date
Bowling Green City Schools

Acceptance of a Service Agreement between North Central Ohio Educational Service Center (NCOESC) and Bowling Green City Schools for Extended School Year Audiology services June 8, 2016 through August 12, 2016.



PROGRAM CONTRACT BOWLING GREEN CITY SCHOOLS ESY AUDIOLOGY SERVICES FY16

This agreement entered into between the North Central Ohio Educational Service Center, 928 W. Market St., Suite A, Tiffin, OH 44883 and the Bowling Green City Schools, Attn: Amy Schorer, Special Ed Director, 137 Clough St., Bowling Green, OH 43402 hereinafter referred to as the Participating District, is to provide special education services to the participating district in the following area(s):

Extended School Year Audiology Services

Basix for Assessing Costs

For these services the participating district agrees to pay its share of costs determined as follows:

Audiology services will be charged at a cost of \$77.00 per hour, not to exceed seven (7) hours for a total estimated cost not to exceed \$539.00. An additional cost for mileage will be levied at the current Federal mileage reimbursement rate. Invoices for these services will be sent on a monthly basis as the service is utilized.

Costs resulting from any claim filed for unemployment or severance by the individual employed to fulfill this contract will be billed back to Bowling Green City Schools on a pro-rated basis.

Agreement to Participate

The terms of this agreement shall remain in effect for the time period noted herein June 8, 2016 through August 12, 2016 unless amended by written, mutual consent of the parties signed thereto.

North Central Ohio, E.S.C.
Sponsoring District
[Signature]
Superintendent
8/21/16
Date

Bowling Green City Schools
Participating District

Superintendent

Date

Acceptance of an Affiliation Agreement between University of Toledo/Wood County Educational Services Center and Bowling Green City Schools for establishing an unpaid school psychologist internship program that started in the second semester of the 2015-2016 school year and continues through the 2016-2017 school year.

The University of Toledo School Psychology Program Internship- Memorandum of Agreement

The School Psychology Program of the University of Toledo hereby enters into an agreement with Spencer Griesthaus (an intern), and Bowling Green City Schools (local education unit), pursuant to a school psychology internship. The purpose of this agreement is to set forth the conditions of the internship and to clarify the responsibilities of the parties to this agreement.

Intern responsibilities

1. The intern will enroll in Internship seminar at The University of Toledo during all semesters of the Internship experience.
2. The intern will keep a daily log of activities including recording the number of supervision hours per week. The supervision hours must average at least 2 hours per week.
3. The intern will keep a log of all cases and code the information in order to protect the privacy of his/her clients/consultees.
4. The intern will independently rate himself using the UT Internship Competency Evaluation at the end of September and December, and, if needed in February and May. The intern and supervisor will discuss their individual ratings and any differences. The intern will provide a copy to the University Internship coordinator each time it is completed.
5. The intern will remain in the Internship experience until he is rated as satisfactory on all items on the Internship Competency Evaluation, and he demonstrates consistent applied performance on the following. Consistent applied performance is defined as 5 consecutive occurrences that are local/district/consistent with entry level performance and paired with feedback from the supervisor and/or university supervisor affirming. "If I had not been present at the meeting or reviewed the written report, the intern's performance would have been satisfactory. Once the intern meets these performance standards, the internship will be considered complete and he may leave his internship site and apply for licensure as a school psychologist.
 - a. Conducting planning meeting for reevaluations and initials.
 - b. Selecting, administering, scoring, and interpreting cognitive, academic, social-emotional, and adaptive assessments.
 - c. Writing reports for initial evaluations, reevaluations, and tiered interventions.
 - d. Conducting reevaluation and initial eligibility meetings such that the supervisor feedback
 - e. Feedback from staff and parents indicating adequate communication and collaboration skills.
6. The intern will work with psychological services staff, school personnel/staff, students, and families in activities that are consistent with school and district policies and consistent with the Internship requirements and training plan.
7. The intern is responsible for notifying the University Internship coordinator of any concerns regarding the internship that cannot be resolved in the placement setting.
8. The intern is strongly encouraged to attend conferences to include OSPA and NASP.

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Intern Supervisor responsibilities

1. The supervisor will provide evidence that he/she is appropriately credentialed as a school psychologist in Ohio.
2. The supervisor has at least 2 years of experience as a school psychologist, with at least one of those years in the school setting where the supervision will occur.
3. The supervisor will ensure that no more than two supervisors provide supervision for the intern at any given time.
4. The supervisor will meet, on average, two hours per week with the intern during school time for intern supervision. The supervisor is strongly encouraged to set a regular weekly meeting time for supervision each week.
5. The supervisor will provide opportunities for the intern to engage in experiences necessary to attain competencies as specified in ODE under Intern responsibilities (page 3).
6. The supervisor will complete a formative evaluation of the intern's competencies in September and December, and, if needed, in February/March and May.
7. The supervisor will ensure that the intern conducts himself/herself in a manner consistent with the current ethical and legal standards of the profession. A violation of such standards is considered to be grounds for termination of the internship experience.
8. The supervisor will contact the University Internship coordinator immediately for the following reasons:
 - a. A competency area cannot be fulfilled within the district.
 - b. The intern is not fulfilling requirements or is at-risk for failure.
 - c. A conflict arises that jeopardizes the intern's ability to have a quality internship experience.
 - d. Other questions or concerns arise and consultation is required with the University coordinator.
9. The supervisor will discuss monthly with the intern the projected timeline for independent functioning (i.e., independent assignment at one building). Additionally, the intern supervisor will "see the stage" with the staff at the building where the intern will assume responsibility during the latter months of the school year for all psychological services (i.e., keep staff informed of the timeline).

School District responsibilities

1. The district will ensure that training is the primary focus of the internship experience and field facilities will be given released time to ensure the quality of the internship experience.
2. The district will sign the intern's Ohio Department of Education license so he may complete his internship.
3. The district will Board approve the intern to complete his internship experience in the district.
4. The district will provide adequate office space that ensures confidentiality for consultation, counseling and assessment.
5. The district will provide a lockable cabinet or other secure place for keeping confidential information.
6. The district will provide all necessary assessment and intervention materials, including test scoring and report preparation resources comparable to those provided for licensed school psychologists in the district.

7. The district will release the intern to attend on-campus meetings conducted by university faculty.
8. The district will provide the intern with sufficient release time to attend local, state, and national professional association conferences.

University Internship Coordinator responsibilities

1. The University will provide the school district and the intern with *The Ohio Internship in School Psychology Manual (2012)*.
2. The University coordinator will make scheduled visits during the academic year to be held in September and December, and, if needed, in February/March and May/June with additional visits upon request from the intern or internship supervisor.
3. The University coordinator will assist the intern and the intern supervisor in problem solving when the intern or intern supervisor reports unresolved issues.
4. The University coordinator in collaboration with the intern supervisor will assign the intern a grade of Satisfactory or Unsatisfactory for the internship experience at the end of fall, spring and summer semesters.

It is understood and agreed that the parties to this arrangement may revise or modify this agreement or the written plan for the internship experience by written amendment upon mutual agreement to such amendments. This agreement shall be effective when executed by all parties.

By: _____	Date: _____
University Internship Coordinator	
By: _____	Date: _____
Internship Supervisor	
By: _____	Date: _____
School Psychology Intern	
By: _____	Date: _____
District Representative	

Adoption of the following Preschool Curriculum for the 2016-2017 school year; (Copies of the course of study are available for review at the Pupil Services Office.)

Creative Curriculum

Acceptance of the 2016-2017 Student Fee Schedule listing.

2016-2017 BOWLING GREEN CITY SCHOOLS FEE SCHEDULE		PAGE 4 - EXHIBIT 7
High School Books by Title	Student Price	High School Foreign Language Workbooks & Magazines
All Quiet on the Western Front	5.25	Spanish 1 - (Silver) Cuaderno de vocabulario Level 1 bk.
Animal Farm	7.25	Spanish 1 - (Black) "Que Tal" mag.
Anthem - Rand	5.00	Spanish 1 - (Zepeda) Cuaderno de vocabulario Level 1 bk. & "Que Tal" mag.
Fahrenheit 451	11.75	Spanish 2 - Cuaderno de vocabulario Level 1 bk. & "Que Tal" mag.
Frankenstein	6.75	Spanish 3 - Cuaderno de vocabulario Level 3 bk. & "Ahora" mag.
Grapes of Wrath	12.50	Spanish 4 - Schwan's Outline Spanish Grammar, 301 Spanish Verbs, "Ahora" mag. & "El Sol" mag.
Henry V	4.50	Spanish 5 - "Ahora" & "El Sol" mags.
Macbeth (Folger)	6.75	French 1 - Cahier de vocabulaire et grammair Level 1 & mag: "Allons-Y"
Night (10th) - Elie Wiesel	7.25	French 2, 3, & BGSU; "Bonjour" (2), "Ca-Va" (3) - "C'est Nous" (BGSU) Mag.
Of Mice and Men	8.00	(If students does not have French 1 workbook, will need to purchase @ \$10.25)
Romeo & Juliet	4.50	
The Great Gatsby	11.75	
The Lone Ranger & Tomo Fight in Heaven	11.75	High School PFA Dues
The Things They Carried	11.75	
Things Fall Apart - Chinua Achebe	9.75	High School Band Uniform Fee
To Kill a Mockingbird	6.75	
301 Spanish Verbs	12.50	High School W/ DECA Membership Fee
High School Science &/or Math		High School W/ DECA Membership Fee
Goggles	4.50	
Dual Comp Book	3.00	High School Additional Music Fee
Comp Book	1.00	Parking Fee
Cheer Meters Magazine	8.80	Senior Graduation Fee
High School Acctg. I Workbook	28.25	Midlevel School Fees Grade 6-8
		To offset cost of lab supplies; consumables; agendas; paperbacks; workbooks
High School English Workbooks & Magazines		
Vocabulary Basics	13.25	Elementary School Fees Grade K-5
Building Vocabulary Skills	13.25	To offset cost of workbooks; consumables; weekly readers; paperbacks
Member On-Line Vocabulary Subscription	7.00	
Scholastic "Action" Magazine	10.00	Elementary School Fees Grade 3-5
		To offset cost of workbooks; consumables; weekly readers; paperbacks

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A "Resolution Adopting a Calamity Day Alternative Make-Up Plan".

BOWLING GREEN CITY SCHOOL DISTRICT
RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Bowling Green City Schools Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education provide online learning opportunities for students in lieu of attendance on such excess days;
NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Bowling Green City Schools Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of Bowling Green City Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1. This plan is submitted, pursuant to approval of the board of education on July 26, 2016.
2. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
3. Each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for each day being made up in such teacher's class.
4. Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
5. As soon as practicable, after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or sites. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
6. Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
7. Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

In witness thereof, we hereby affix our signatures on this _____ day of _____

Treasurer

President of the Board of Education

A Resolution of Intent Not to Provide Career-Technical Education in Grades 7 & 8.

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL EDUCATION IN GRADES 7 AND 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Bowling Green City School District board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2016-2017 school year; and

BE IT FURTHER RESOLVED that the Bowling Green City School District Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2016.

This resolution was duly adopted during a public meeting of the Bowling Green City School District Board of Education held on July 26, 2016. In witness thereof, the parties hereby set their hands.

President of the Board of Education

Treasurer of the Board of Education

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A mandatory shut-down of all school activities (including athletics) Saturday, July 1 through Sunday, July 9, 2017.

A change order as recommended by Buehrer Group for the High School Football Stadium Renovation project. Additional: \$3,462.00.

**Report to the Board of Education
Bowling Green City Schools
July 26, 2016**

Work has been proceeding on the Football Stadium Renovations, both the home and visitors side bleachers have been installed. In order to install the south ramp on the home side bleachers some additional work was required. This included additional concrete paving and installing a metal cover over and existing in ground electrical box. The Buehrer Group is recommending approval of a change order in the amount of \$3,462.00 to Makenna Construction.

Makenna Construction	
Change Order No. 2	
Item No. 1 Additional Concrete Paving	Add \$2,175.00
Item No. 2 Aluminum Plate Cover	Add \$1,287.00
Total Add for Change Order No. 2	Add \$3,462.00
Previous Contract Amount	\$211,050.00
Revised Contract Amount	\$214,512.00
Dart Clayton Contract Amount	\$309,050.00
Revised Total Contract Amount	\$523,562.00
A/E Fees	\$24,900.00
Survey	\$1,300.00
Permits	\$2,493.00
Total Contract	\$552,255.00

Respectfully submitted,

Kent Buehrer, AIA, PE, F. NSPE, RCDD, LEED AP
President
BUEHRER GROUP
Architectural & Engineering, Inc.
A LEED NC Gold Certified Facility

/s/ck

A Letter of Understanding between St. Mark's Lutheran Church and Bowling Green City Schools for facility usage for the BG Preschool for the 2016-2017 school year.

**LETTER OF UNDERSTANDING
BETWEEN
BOWLING GREEN CITY SCHOOLS
AND
ST. MARK'S LUTHERAN CHURCH**

The following is a letter of understanding as to the expectations of the relationship entered into between Bowling Green City Schools (herein known as "BGCS") and St. Mark's Lutheran Church (herein known as "St. Mark's"). In consideration for the mutual promises and covenants contained herein, and for other good and valuable consideration, the parties agree as follows:

1. St. Mark's will allow BGCS primary usage of Room 110 in the lower school wing for the sole purpose of a BGCS Preschool program.
2. St. Mark's will allow BGCS Preschool program shared usage of Rooms 108A and 108B with Bright Beginnings Preschool (herein known as "Bright Beginnings") in accordance to a pre-arranged schedule with Bright Beginnings.
3. Any other cooperation or shared usage of other rooms, materials, instruction, and ideas will be at the discretion of Bright Beginnings in conjunction with St. Mark's.
4. The term of this arrangement shall be for 10 months commencing August 1, 2016 and ending May 31, 2017.
5. In consideration for premises usage, BGCS shall pay St. Mark's \$4,500 in equal monthly installment of \$450, payable on or before the 1st of each month. Payments not made by the 5th calendar day of the same month will be subjected to a \$10 per day late fee.
6. BGCS shall use and occupy the premises for the sole purpose of operating a preschool subject at all times to the approval of St. Mark's.
7. BGCS shall not make any alterations, additions or improvements to the premises without prior written consent of St. Mark's.
8. St. Mark's, at it's own expense, shall furnish the following utilities or amenities for the benefit of BGCS: Electric, Gas, Water, Sewer, Wireless Internet, Mail Drop, Tables and Chairs, custodial service, restroom supplies and use of refrigerator and microwave in kitchen.
9. BGCS, at it's own expense, shall furnish all needed supplies and equipment.
10. BGCS shall not permit or commit waste to the premises.
11. BGCS shall supply proof of insurance to St. Mark's at the time of signing this letter of understanding.
12. BGCS shall supply copies of BCII/FBI background checks and drug screening for all teachers and paraprofessionals assigned to the preschool by BGCS.
13. BGCS is responsible for locking the school wing at the end of the BGCS preschool school day.

RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Regular

Meeting

Held Performing Arts Center

July 26 20 16

14. BGCS will be given two keys for the purpose of unlocking and locking the school wing. Keys must be returned at the termination of this agreement. There will be a \$25 charge for any keys not returned. Keys may not be duplicated.

15. BGCS shall comply with all rules, regulations, ordinances, codes and laws of all governmental authorities having jurisdiction over the premises.

16. BGCS shall not permit or engage in any activity that will effect an increase in the rate of insurance for the Building in which the premises is contained nor shall BGCS permit or commit any nuisance thereon.

17. On May 31, 2017, BGCS shall surrender and deliver up the premises in the same condition (subject to any additions, alterations or improvements, if any) as presently exists, reasonable wear and tear excluded.

18. BGCS warrants and represents that it is able and hereby assumes full responsibility for the care and safekeeping of all property of St. Mark's, all students attending the preschool, all teachers and para-professionals hired to operate the preschool, and any other BGCS personnel who come onto St. Mark's property on behalf of BGCS business related to the preschool. BGCS assumes all responsibility for all injury to persons or damage to property occurring as a result of using St. Mark's property. BGCS agrees to indemnify and hold harmless St. Mark's against any claims arising out of or relating to this letter of understanding.

19. Upon default in any term or condition of this understanding, St. Mark's shall have the right to undertake any or all remedies permitted by Law.

This letter of understanding is entered into by Bowling Green City Schools and by St. Mark's Lutheran Church. Each party agrees to the above terms and agrees to abide by these terms.

St. Mark's Lutheran Church

BY: _____
ITS: Howard Gonyer
President, Church Council Dated _____

Bowling Green City Schools

BY: _____
ITS: Francis Scholl
Superintendent Dated _____

BY: _____
ITS: Rhonda Melchi
Treasurer Dated _____

Shuttle services via the Bowling Green State University Sigma Chi Fraternity for their 2016 Balfour Leadership Training Workshop July 28 through July 31, 2016. Drivers' wages, benefits and a flat fee per bus mile traveled will be paid by Bowling Green State University.

Shuttle services for the Bowling Green State University marching band to transport their band from campus to South Grove Street for their Homecoming Parade September 30, 2016. Drivers' wages, benefits and a flat fee per bus mile traveled will be paid by Bowling Green State University.

Shuttle services for a youth soccer tournament to be held August 27 and 28, 2016. Drivers' wages, benefits and a flat fee per bus mile traveled will be paid by NetResults.

Acceptance of the Student Transportation Trip Assignments and Route Directions for the 2016-2017 school year prepared by the Director of Transportation. (Information available in the Office of the Superintendent.)

Roll Call: Ayes: Clifford, Scholl, Stewart, Walker, Carr
Nays: None Motion carried.

10745 It was moved by Scholl, seconded by Carr to appoint Mr. Clifford as delegate and Mrs. Stewart as an alternate delegate to the OSBA Annual Business Meeting in November 2016.

Roll Call: Ayes: Carr, Clifford, Scholl, Stewart, Walker
Nays: None Motion carried.

10746 It was moved by Stewart, seconded by Scholl to accept the donation of a bronze Bobcat statue by the Class of 1978.

Roll Call: Ayes: Clifford, Scholl, Stewart, Walker, Carr
Nays: None Motion carried.

10747 It was moved by Scholl, seconded by Stewart to adjourn at 6:23 p.m.

Roll Call: Ayes: Scholl, Stewart, Walker, Carr, Clifford
Nays: None Motion carried.

President

Attest: _____
Treasurer