



**High School Records Office  
530 West Poe Road  
Bowling Green, Ohio 43402**

Telephone: (419) 354-0100  
Facsimile: (419) 354-1839

**PARENTAL CONSENT FOR RECORD RELEASE**

Student Name \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)

Student D.O.B. \_\_\_\_\_

Name of Previous School \_\_\_\_\_

School Address \_\_\_\_\_

School City State Zip \_\_\_\_\_

School Telephone Number \_\_\_\_\_

School Facsimile Number \_\_\_\_\_

This student is requesting to enroll in Bowling Green High School

Please send all records relating to the past school years / specific data to be released:

- State ID Number
- Birth Certificate
- Social Security #
- Health & Immunizations
- Attendance & Discipline Records
- Transcripts
- Withdrawal Grades
- District & Ohio Proficiency Scores
- Psychological Reports
- Special Education Records (ETR, IEP, 504...)
- Custody Papers & Journal Entries
- ECO Testing (Preschool Only)
- Other \_\_\_\_\_

I am the parent / legal guardian of the above named child. I am transferring to Bowling Green School District and I am authorizing release of records to Bowling Green Schools.

\_\_\_\_\_ Date

\_\_\_\_\_ Printed Name of Parent / Legal Guardian

\_\_\_\_\_ Signature of Parent / Legal Guardian

**\*Parent signature for release of records to another educational institution is NOT REQUIRED as stated by Ohio Revised Code 3319.321 Section C.**

**Francis Scruci**  
Superintendent

**Rhonda L. Melchi, CPA**  
Treasurer

**Dr. Ann McCarty**  
Executive Director  
of Teaching & Learning

**Dr. Bob W. Yenrick**  
Executive Director  
of Pupil Services

**Dawn M. Dazell**  
Human Resource Administrator

**Beth C. Krolak**  
Technology Coordinator

**Christie Walendzak**  
Special Needs Coordinator

**Administrative Offices**  
137 Clough Street  
Bowling Green Ohio 43402  
[www.bgcs.k12.oh.us](http://www.bgcs.k12.oh.us)  
fax 419.352.1701  
**(419) 352.3576**

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**Bowling Green City Schools**

Bowling Green High School  
Jeff Dever, Principal  
Dan Black, Assistant Principal  
419-354-0100

Bowling Green Middle School  
Eric Radabaugh, Principal  
Alyssa Karaffa, Assistant Principal  
419-354-0200

Conneaut Elementary  
Jim Lang, Principal  
419-354-0300

Crim Elementary  
Melanie Garbig, Principal  
419-354-0400

Kenwood Elementary  
Kathleen Daney, Principal  
419-354-0500